

**Federal Polytechnic Nekede, Owerri**

**PMB 1036, Owerri, Imo State**

**Invitation for Pre-Qualification and Tender Exercise for Contractors/Suppliers**

**1.0 Preamble**

The Federal Polytechnic Nekede, Owerri wishes to construct Office Complex/Conference Halls for the School of Business and Management Technology in the institution, from its TETFUND 2009-2011 merged normal intervention.

This notice is to invite for pre-qualification and Tendering, reputable contractors for the execution of the projects.

**2.0 Project Description**

1. Construction of Building for School of Business and Management Technology.
2. Furnishing of the School of Business and Management Technology.

**3.0 Pre-Qualification Requirement**

- a) Valid Certificate of Registration/incorporation
- b) Evidence of tax clearance certificate for the past three (3) years
- c) VAT Registration and Evidence of past VAT remittances
- d) Company Audited Accounts for 3 (three) years
- e) Evidence from the companies' bankers as to their financial capacity/capability to undertake the project.
- f) Evidence of Similar projects executed,
- g) A comprehensive company profile to include evidence of execution of

similar job in academic environment

- h) Equipment and Technology Capacity
- i) Annual Turnover
- j) Evidence of timely completion of similar projects executed,
- k) A verifying Affidavit under the Public procurement Act 2007 sworn to at the

Federal High Court (Proforma of this can be obtained at the Public

Procurement Unit (PPU) of the Polytechnic

- i) Evidence of pension scheme for company staff.

Verification of Claims in Pre-Qualification Documents

Please note that the Federal Polytechnic Nekede will on its own, verify the claims made in the pre-qualification documents.

**Contractors will be disqualified for providing false information.**

## **5.0 Pre-Qualification and Tender Fees**

Contractors are to pay a non-refundable processing fee of N100, 000.00 (One hundred thousand naira) only for pre-qualification and tendering documents.

## **6.0 Submission of Documents**

- i). The pre-qualification application with all the required supporting documents should be neatly packaged, bound and forwarded in sealed envelopes and marked at the top left i.e. **(Pre-Qualification For Construction Of SBMT Or Furnishing)**.
- ii) The Completed tender documents collected from Physical Planning Unit, Federal Polytechnic Nekede must be sealed in an Envelope marked **“Tender Document for Construction of SBMT or FURNISHING”**.

The Companies submitting the pre-qualification and Tender documents should write the name and phone number of a contact person at the bottom left corner of the Two envelopes. This will allow for prompt communication.

The pre-qualification and tender documents must reach the Polytechnic on or before 5<sup>th</sup> April, 2012 by 12.00 noon.

Please Note:

i) The pre-qualification and tender documents will be opened on the last day of submission by 12.00 noon. All those who would have submitted their documents by the deadline are hereby invited to the meeting for the opening of the documents,

ii) Only the tender documents of pre-qualified contractors will be processed

further,

iii) The two parcels (Pre-qualification and Tender) should be addressed to:

The Director

Physical Planning Unit

Federal polytechnic Nekede

PMB 1036

Owerri

iv) Contractors are expected to adhere strictly to ALL the instructions as

Non-compliance may constitute a ground for disqualification.